

Articulation Agreement Between Lake Technical College and Lake-Sumter State

In a continuing effort to provide opportunities for students to transition into Lake-Sumter State College's postsecondary programs, Lake-Sumter State College (LSSC) and Lake Technical College (LTC) agree to cooperate in the development and implementation of a discipline specific agreement for the following programs:

Transfer Process:

The transferring student must have compiled a GPA of 2.0 or better and must furnish a certificate of completion for one of the approved postsecondary certificate programs at LTC along with an official signed copy of their student transcript.

To have articulated courses reported on the official LSSC transcript, transferring students must:

1. Meet regular College entrance requirements.
2. Students may request to have transcripts sent directly to the Registrar at LSSC or the transcripts may be sent directly through the LTC exit process at no charge to the student.
3. Be accepted into LSSC and have an active license or industry certification in the specified field that was earned at LTC by the first day of classes. Students without an active industry certification or license may submit documentation of active work within the last five years in the specified field or in a related field.
4. Declare a major in the articulated program. If the student switches degree or certificate program, the amount of articulated credit may be altered and the student is not guaranteed to receive the same credits toward the new degree or certificate.
5. Comply with the appropriate placement, course prerequisites, and requirements of the College, including successful completion of college preparatory courses, if required.
6. Provide a copy of current, program-related licensure and/or earned industry certification by the first day of classes.

Course Offerings

The Parties understand that the available courses may change on an annual basis. The Parties agree that revisions to the available course list may be made with the approval of the Executive Director of LTC or its designee and LSSC Career Pathways Consortium Committee. A list of programs is attached as Attachment A. Included are the following programs offered at LSSC:

- Associate in Science (AS) in Management Technology,
- AS in Business Administration,
- College Credit Certificate (CCC) in Business Specialist,
- CCC in Business Operations,
- CCC in Business Management,
- AS in Computer Information Technology,
- AS in Criminal Justice,
- CCC in Criminal Justice Specialist,
- AS in Health Services Management,
- AS in Nursing,
- CCC in Medical Office Management,
- AS in Medical Laboratory Technology a
- CCC in Medical Information Coder/Biller.

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Educational Program Review Process:

LSSC and LTC faculty and staff with responsibility for supervision and coordination of the programs meet annually to review program documentation, program and course outcomes alignment..

This review ensures that the articulated credit is of high quality as determined by LSSC faculty and administration, is comparable in content and rigor to course content delivered at LSSC, and is consistent with the LSSC mission.

Term and Termination

This agreement shall be reviewed on a three-year basis and shall be in effect from July 1, 2023 through June 30, 2026 or until either party terminates this agreement with thirty days written notice.

Course Changes


The Parties understand that the available courses may change on an annual basis as outlined in Appendix A. Any changes to Appendix A due to program additions, deletions, or modifications will be reviewed by and approved by the respective parties at each institution or school district and can be done annually without the approval of the respective Boards.


Modification or Amendment

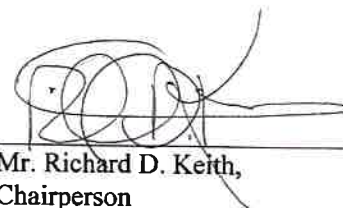
Except as otherwise outlined in Section IV, this Agreement may be modified or amended only by a written document signed by authorized representatives of the School Board and LSSC.

**APPROVED:
LAKE TECHNICAL COLLEGE**

**APPROVED:
LAKE-SUMTER STATE COLLEGE**

 6/6/23
Ms. DeAnna Thomas, Date
Executive Director

DocuSigned by:

BC2172B049EE4E8... 8/23/2023
Dr. Heather Bigard Date
President

 18 SEP 23
Mr. Richard D. Keith, Date
Chairperson

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ATTACHMENT A

Accounting Operations >AS in Business Administration Course Equivalence

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Accounting Operations PSAV Certificate 0552030202 (900 Hours)	Associate in Science in Business Administration 1552020102

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 900 hour Accounting Operations PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Nine (9) college credit hours in the Associate in Science in Business Administration.

College credit will be awarded for the following LSSC courses:

From: LTC Accounting Operations PSAV Certificate (900 Hours)	
To: LSSC Associate in Science in Business Administration	
CGS 1100 Business Computer Applications	3 credits
QMB 1001 Business Math	3 credits
FIN 2100 Personal Finance (as an elective)	3 credits
GEB 2214 Business Communications	3 credits
Total	12 credits

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Accounting Operations > CCC in Business Administration Certificates Course Equivalence

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Accounting Operations PSAV Certificate 0552030202(900 Hours)	Business Specialist CCC 0552020103 Business Operations CCC 0552020104 Business Management CCC 0552070101

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 900 hour Accounting Operations PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Six (6) college credit hours in one or more Business Administration CCC program.

College credit will be awarded for the following LSSC courses:

From: LTC Accounting Operations PSAV Certificate (900 Hours)	
To: LSSC One or more Business Administration CCC	
CGS 1100 Business Computer Applications	3 credits
QMB 1001 Business Math	3 credits
GEB 2214 Business Communications	3 credits
Total	9 credits

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Accounting Operations > CCC in Medical Office Management Course Equivalence

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Accounting Operations PSAV Certificate 0552030202 (900 Hours)	Medical Office Management CCC 0551071605

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 900 hour Accounting Operations PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Three (3) college credit hours in the Medical Office Management CCC.

College credit will be awarded for the following LSSC courses:

From: LTC Accounting Operations PSAV Certificate (900 Hours)	
To: LSSC Medical Office Management CCC	
CGS 1100 Business Computer Applications	3 credits
Total	3 credits

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Administrative Office Specialist >AS in Business Administration Course Equivalence

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Administrative Office Specialist PSAV Certificate 0552040103 (1050Hours)	Associate in Science in Business Administration 1552020102

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 1050 hour Administrative Office Specialist PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Six (6) college credit hours in the Associate in Science in Business Administration.

College credit will be awarded for the following LSSC courses:

From: LTC Administrative Office Specialist PSAV Certificate (1050 Hours)	
To: LSSC Associate in Science in Business Administration	
CGS 1100 Business Computer Applications	3 credits
GEB 2214 Business Communications	3 credits
Total	6 credits

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Administrative Office Specialist > CCC in Business Administration Course Equivalence

Lake Technical College Program	Receiving Programs at Lake-Sumter State College
Administrative Office Specialist PSAV Certificate 0552040103 (1050 Hours)	Business Specialist CCC 0552020103 Business Operations CCC 0552020104 Business Management CCC 0552070101

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 1050 hour Administrative Office Specialist PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Six (6) college credit hours in the appropriate Business Administration CCC program.

College credit will be awarded for the following LSSC courses:

From: LTC Administrative Office Specialist PSAV Certificate (1050 Hours)	
To: LSSC One or more Business Administration CCC	
CGS 1100 Business Computer Applications	3 credits
GEB 2214 Business Communications	3 credits
Total	6 credits

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**Administrative Office Specialist >
CCC in Medical Office Management College Course Equivalence**

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Administrative Office Specialist PSAV Certificate 0552040103 (1050 Hours)	Medical Office Management CCC 0551071605

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 1050 hour Administrative Office Specialist PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Six (6) college credit hours in the Medical Office Management CCC.

College credit will be awarded for the following LSSC courses:

From: LTC Administrative Office Specialist PSAV Certificate (1050 Hours)	
To: LSSC Medical Office Management CCC	
CGS 1100 Business Computer Applications	3 credits
GEB 2214 Business Communications	3 credits
Total	6 credits

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**Correctional Officer & Law Enforcement Officer >
AS in Criminal Justice Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Correctional Officer PSAV Certificate 0743010200 (420 Hours)	Associate in Science in Criminal Justice 1743010302
Law Enforcement Officer PSAV 0743010300 (770 hours)	
Crossover from Correctional Officer to Law Enforcement Officer PSAV Certificate 0743010702 (518 hours)	

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

From: LTC Correctional Officer PSAV Certificate (420 Hours)	
To: LSSC Associate in Science in Criminal Justice	
CJC 1000 Introduction to Corrections	3 credits
CJE 2946 Criminal Justice Practicum	3 credits
CJE 2331 Ethics in Criminal Justice	3 credits
CCJ 1020 Introduction to Criminal Justice	3 credits
Total	12 credits

From: LTC Law Enforcement Officer PSAV Certificate (770Hours)	
To: LSSC Associate in Science in Criminal Justice	
CJE 2331 Ethics in Criminal Justice	3 credits
CJL 2102 Criminal Procedure and Evidence	3 credits
CJE 2600 Criminal Investigation	3 credits
CJL 2100 Criminal Law	3 credits
CJE 2946 Criminal Justice Practicum	3 credits
CCJ 1020 Introduction to Criminal Justice	3 credits
CCJ 1001 Introduction to Criminology	3 credits
CJE 2500 Police Operations	3 credits
CJE 1002 Introduction to Law Enforcement	3 credits
Total	27 credits

From: LTC Crossover from Correctional Officer to Law Enforcement Officer PSAV Certificate(518 hours)	
To: LSSC Associate in Science in Criminal Justice	
CJL 2102 Criminal Procedure and Evidence	3 credits
CJE 2600 Criminal Investigation	3 credits
CJL 2100 Criminal Law	3 credits
CCJ 1020 Introduction to Criminal Justice	3 credits
CCJ 1001 Introduction to Criminology	3 credits
CJE 2500 Police Operations	3 credits
Total	18 credits

**2023-2024 Articulation Agreement Between
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**Correctional Officer & Law Enforcement Officer >
CCC in Criminal Justice Leadership Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Correctional Officer PSAV Certificate 0743010200 (420 Hours)	Criminal Justice Leadership CCC 1743010302
Law Enforcement Officer PSAV 0743010300 (770 hours)	
Crossover from Correctional Officer to Law Enforcement Officer PSAV Certificate 0743010702 (518 hours)	

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

From: LTC Correctional Officer PSAV Certificate (420 Hours)	
To: LSSC Criminal Justice Leadership CCC	
CJE 2331 Ethics in Justice	3 credits
CCJ 1020 Introduction to Justice	3 credits
Total	6 credits

From: LTC Law Enforcement Officer PSAV Certificate (770 Hours)	
To: LSSC Criminal Justice Leadership CCC	
CJE 2331 Ethics in Criminal Justice	3 credits
CJL 2102 Criminal Procedure and Evidence	3 credits
CJL 2100 Criminal Law	3 credits
CCJ 1020 Introduction to Criminal Justice	3 credits
CCJ 1001 Introduction to Criminology	3 credits
Total	15 credits

From: LTC Crossover from Correctional Officer to Law Enforcement Officer PSAV Certificate(518 hours)	
To: LSSC Criminal Justice Leadership CCC	
CJL 2102 Criminal Procedure and Evidence	3 credits
CJL 2100 Criminal Law	3 credits
CCJ 1001 Introduction to Criminology	3 credits
Total	9 credits

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**Enterprise Desktop and Mobile Support Technology >
AS in Computer Information Technology Course Equivalence**

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Enterprise Desktop and Mobile Support Technology 0511100124 (1050 Hours)	Associate in Science in Computer Information Technology 1511010307

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 1050 hour Enterprise Desktop and Mobile Support Technology PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Nine (9) college credit hours in the Associate in Science in Computer Information Technology.

College credit will be awarded for the following LSSC courses:

From: LTC Enterprise Desktop & Mobile Support Technology Certificate (1050 Hours)	
To: LSSC Associate in Science in Computer Information Technology	
CTS 1131 A+ Hardware	3 credits
CTS 1133 A+ Software	3 credits
CTS 2134 Network+ Concepts	3 credits
Total	9 credits

**Cloud Computing Virtualization >
AS in Computer Information Technology Course Equivalence**

Lake Technical College Program	Receiving Program at Lake-Sumter State College
Cloud Computing and Virtualization 0511090200	Associate in Science in Computer Information Technology 1511010307

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the 900 hour Cloud Computing and Virtualization PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Six (6) college credit hours in the Associate in Science in Computer Information Technology.

College credit will be awarded for the following LSSC courses:

From: LTC Enterprise Desktop & Mobile Support Technology Certificate (1050 Hours)	
To: LSSC Associate in Science in Computer Information Technology	
CTS 1131 A+ Hardware	3 credits
CTS 1133 A+ Software	3 credits
Total	6 credits

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**Lake Technical College Related Programs >
AS in Management Technology Course Equivalence**

This agreement provides an opportunity for a student who has completed one of the approved related postsecondary certificate or apprenticeship training programs to advance their career. The Associate in Science in Management Technology provides individuals currently working in industry an opportunity to pursue college level education that is appropriate for supervisory and management roles and upward mobility in their respective fields.

Lake Technical College Programs With clock hour length	Lake-Sumter State College Program
Accounting Operations 0552030202 - 900	Associate in Science in Management Technology 1652020501 (24-27 credits: see Maximum Award of Credit section)
Administrative Office Specialist 0552040103 - 1050	
Air-Conditioning, Ventilation, Refrigeration, & Heating Technology1 0615050111 & 2 0615050112 (HVACR)- 750 & 600	
Automotive Collision Technology Technician 0647060306 - 1400	
Automotive Service Technology 1 0647060411 – 1050	
Automotive Service Technology 2 0647060412 – 750 (must have completed part 1 – 1800 total)	
Cosmetology 0612040315 - 1200	
Diesel Systems Technician 1 0647061305 – 1050	
Diesel Systems Technician 2 0647061306 – 750 (must have completed part 1 – 1800 total)	
Enterprise Desktop & Mobile Support Technology 0511100124 - 900	
Medical Assisting 0351080102 - 1300	
Paramedic 0351090416 - 1100	
Pharmacy Technician 0351080506 - 1050	
Practical Nursing 0351390101 - 1350	
Professional Culinary Arts & Hospitality 0412050312 - 1200	
Welding Technology 0648050805 - 1050	

Maximum Award of Credit:

This agreement makes it possible for a student to receive the following semester hours of college credit towards the Associate in Science in Management Technology at Lake-Sumter State College in accordance with commonly accepted good practices in higher education. Under no circumstances will more than 27 credits be awarded to any student.

Lake Technical College Program	Credit Awarded toward Technical Skills Training Requirement of this Degree
Clock hour programs 900-1,450 hours in length	24 credits will be awarded
Clock hour programs more than 1,500 hours in length	27 credits will be awarded

College credit will be awarded for the following LSSC course:

MNA 1949 Practicum for Management Technology	24 - 27 credits
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**Lake Technical College Related Programs >
AS in Management Technology Course Equivalence**

Faculty Eligibility for Award of Credit:

Faculty currently teaching at Lake Technical College in one of the approved industrial-related postsecondary certificate programs are eligible for the award of credit toward the Management Technology A.S. degree. Faculty must meet the following criteria:

1. Requirements in items 1 through 7 in the Transfer Process section of this agreement.
2. Furnish a Certificate of Completion from Lake Technical College, or from another institution with the same program, or furnish a copy of a current and valid Florida license and/or industry certification in the field of the industrial program (this does not include a teaching certificate), or at least six years' experience comparable to the Certificate of Completion validated by Lake Technical College.
3. Provide a letter from Lake Technical College identifying this faculty member as an eligible candidate for this program.

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**Medical Assisting >
AS in Medical Laboratory Technology Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Medical Assisting 0351080102 (1300 Hours)	Associate in Science in Medical Laboratory Technology 1351100405

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Phlebotomy	
MLT 1022C Introduction to Medical Laboratory Technology	1 credit
Total	1 credit

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**Medical Assisting & Practical Nursing >
AS in Health Services Management Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Medical Assisting 0351080102 (1300 Hours)	Associate in Science in Health Services Management 1351070101
Practical Nursing 0351390101 (1350 Hours)	

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Medical Assisting	
HSC 1531 Medical Terminology	3 credits
HSA1100 Health Care Delivery Systems	3 credits
HIM 1273 Medical Insurance & Coding 1	3 credits
HIM1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects of Records	3 credits
GEB2214 Business Communications	3 credits
HSA2940 Internship in HSM	1 credit
Total	19 credits

Articulated Credits for Practical Nursing	
HSC 1531 Medical Terminology	3 credits
HSA1100 Healthcare Delivery Systems	3 credits
HIM 1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects of Records	3 credits
GEB2214 Business Communications	3 credits
HSA2940 Internship in HSM	1 credit
Total	16 credits

1. Apply to the Associate in Science in Health Services Management at LSSC.
2. Receive official acceptance notification from LSSC.
3. Submit the appropriate Articulation Credit Transfer Form.
4. Submit a certified copy of an active CMA, RMA or LPN license.

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**Medical Assisting & Practical Nursing >
Medical Office Management Certificate Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Medical Assisting 0351080102 (1300 Hours)	Medical Office Management Certificate 0551071605
Practical Nursing 0351390101 (1350 Hours)	

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Medical Assisting	
HSC 1531 Medical Terminology	3 credits
HSA1100 Healthcare Delivery Systems	3 credits
HIM 1273 Medical Insurance & Coding 1	3 credits
HIM1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects of Records	3 credits
GEB2214 Business Communications	3 credits
HSA2940 Internship in HSM	1 Credit
Total	19 credits

Articulated Credits for Practical Nursing	
HSC 1531 Medical Terminology	3 credits
HSA1100 Healthcare Delivery Systems	3 credits
HIM1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects	3 credits
GEB2214 Business Communications	3 credits
HSA2940 Internship in HSM	1 credit
Total	16 credits

1. Apply to the Associate in Science in Health Services Management at LSSC.
2. Receive official acceptance notification from LSSC.
3. Submit the appropriate Articulation Credit Transfer Form.
4. Submit a certified copy of an active CMA, RMA or LPN license.

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**Medical Assisting & Practical Nursing >
Medical Information Coder/Biller Certificate Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Medical Assisting 0351080102 (1300 Hours)	Medical Information Coder/Biller Certificate 0351070714
Practical Nursing 0351390101 (1350 Hours)	

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Medical Assisting	
HSC 1531 Medical Terminology	3 credits
HSA1100 Healthcare Delivery Systems	3 credits
HIM 1273 Medical Insurance & Coding 1	3 credits
HIM1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects of Records	3 credits
HIM2442 Pharm/Lab Analysis	1 credit
Total	16 credits

Articulated Credits for Practical Nursing	
HSC 1531 Medical Terminology	3 credits
HSA1100 Healthcare Delivery Systems	3 credits
HIM 1433 Concepts of Disease	3 credits
HIM2012 Medicolegal Aspects	3 credits
HIM2442 Pharm & Lab Analysis	1 credits
Total	13 credits

1. Apply to the Associate in Science in Health Services Management at LSSC.
2. Receive official acceptance notification from LSSC.
3. Submit the appropriate Articulation Credit Transfer Form.
4. Submit a certified copy of an active CMA, RMA or LPN license.

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Paramedic or Practical Nursing (PN) > AS in Nursing Course Equivalence

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Paramedic 0351090416 (1100 Hours)	Associate in Science in Nursing 1351380100 – Bridge Track (17 credits)
Practical Nursing 0351390101 (1350 Hours)	

Both parties endorse the Provisions of the Agreement as specified below. This agreement is designed for students who desire a career in nursing.

For students who have completed the 1100 hour Paramedic or the 1350 hours Practical Nursing PSAV Certificate Program at Lake Technical College, LSSC will award the following credits:

- Seventeen (17) college credit hours in the Associate in Science in Nursing.

College credit will be awarded as stated below:

Articulated Credits for Paramedic	
Articulated credits	17 credits
Total	17 credits

Articulated Credits for Practical Nursing:	
Articulated credits	17 credits
Total	17 credits

Transfer to Associate in Science in Nursing:

1. Complete the nursing program prerequisites as identified in the current LSSC College Catalog and Student Handbook and Nursing Information Packet (www.lssc.edu/nursing).
2. Attend a Nursing Information Session.
3. Apply to the Associate in Science in Nursing program in accordance with Nursing Department guidelines as identified in the Nursing Information Packet.
4. Receive official acceptance notification into the Nursing RN program at LSSC.
5. Submit the appropriate Articulation Credit Transfer Form.
6. Submit a certified copy of an active National or Florida Paramedic or LPN license.

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**Patient Care Technician >
AS in Medical Laboratory Technology Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Patient Care Technician 0351390205 (600 Hours)	Associate in Science in Medical Laboratory Technology 1351100405

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Phlebotomy	
MLT 1022C Introduction to Medical Laboratory Technology	1 credit
Total	1 credit

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**Phlebotomy >
AS in Medical Laboratory Technology Course Equivalence**

Lake Technical College Programs	Receiving Program at Lake-Sumter State College
Phlebotomy 0351100901 (165 Hours)	Associate in Science in Medical Laboratory Technology 1351100405

Both parties endorse the Provisions of the Agreement as specified below.

For students who have completed the above listed programs, LSSC will award the following credits:

Articulated Credits for Phlebotomy	
MLT 1022C Introduction to Medical Laboratory Technology	1 credit
Total	1 credit