

LAKE TECHNICAL COLLEGE
Board of Directors Special Meeting
April 29, 2024 / 9:00 p.m.
Board Room, Building A

OPENING ITEMS:.....Chairperson

- Call to Order; The Pledge of Allegiance followed by a Moment of Silence
- Determination of a Quorum
- The Pledge of Allegiance followed by a Moment of Silence

DIRECTOR MEMBERS PRESENT:

Board Chairperson, City of Tavares Fire Chief, Richard Keith; **Board Vice-Chairperson**, Mr. C.A. Vossberg; **Members:** Mr. Mickey Gauldin, Mr. Gerald Cobb, Mr. Tim Morris, Chief Charles Broadway, and Mrs. Bonnie Onofre

DIRECTOR MEMBERS NOT PRESENT: **Member**, Dr. Isaac Deas

PUBLIC COMMENT: None.

REPORTS: None.

UNFINISHED BUSINESS: None.

PERSONNEL: None.

CONSENT AGENDA: None.

NEW BUSINESS: *(Tabs 1-3)*

RFA: Continuing Contract for Professional Services Board Members reviewed the Request for Approval (RFA) for the Continuing Contract for Professional Services between Lake Technical College and Gatorskitch Corp. Architects & Planners of Clermont Florida.

During the LTC Charter Board of Directors meeting on March 18, 2024 the Executive Director was authorized to work with Stone and Gerken to create a request for qualifications for a continuing contract for professional services, to select a ranking committee, and complete the process.

- RFQ was posted to the LTC website from April 8 – April 22, 2024
- The ranking committee met at 8:30am on April 23, 2024 to rank the qualifications of the submission.

The LTC Executive Director and Lake Technical College staff recommended proceeding with the applicant. The fiscal impact was unknown. *MSP

Member, Tim Morris questioned how many responses were received. Mrs. Thomas stated only one. She stated that the advertisement was active for a two-week period. Member, Mickey Gauldin questioned if there were other interests from any other parties. Mr. Miller stated no. Mrs. Thomas stated that it was advertised in the newspaper and on LTC’s website at advisement of the attorney; no other electronic services or sites were used. Chairperson Keith mentioned to Members that Architect, Mike Latham, was present to help answer any questions they may have.

RFA: Continuing Contract Task Order 1- Lake Technical – Lincoln Park

Board Members reviewed the RFA for Task Order One – Lincoln Park Education Center project under the Continuing Contract for Professional Services with Gatorskitch Corp. Architects & Planners of Clermont Florida and authorizing the Executive Director of Lake Technical College to execute such documents as necessary to enter into the task.

GatorSkitch Corp. Architects & Planners of Clermont Florida will provide design and architectural services for a remodel to the Lincoln Park Education Center gymnasium, approx. 13,000 single story remodel to house four classrooms, three student labs, men's /women's restrooms, storage for each lab, staff offices, break area, and a conference room. The final project will provide classroom and lab space for LTC's HVAC and Electricity programs and shared space for programming offered by Lake Sumter State College. The fiscal impact is not greater than \$322,091.00 included in the approved and funded Florida's Workforce Development Capitalization Incentive Grant. *MSP

Mrs. Thomas mentioned with an approved Continuing Contract, information on the contracts is the same; however, what differs, is that the projects will now be referred to as Task Order 1 and Task Order II. The continuing contract allows her to continue in the process without the need of calling special Meetings. Member, Mrs. Onofre, requested the dates of the grant funding. Mrs. Thomas stated that completion is expected in June 2025 and have students enrolled in August. Member, Mr. Gauldin questioned if that was doable. Mrs. Thomas stated yes. Mrs. Onofre requested that Mrs. Thomas provide status updates at the regular Meetings and Mrs. Thomas stated that she will be happy to do so.

RFA: Continuing Contract Task Order 2- Lake Technical IPS – Addition

Board Members reviewed the RFA for Task Order Two – The Institute of Public Safety project under the Continuing Contract for Professional Services with GatorSkitch Corp. Architects & Planners of Clermont Florida and authorizing the Executive Director of Lake Technical College to execute such documents as necessary to enter into the task.

GatorSkitch Corp. Architects & Planners of Clermont Florida will provide design and architectural services for a new addition to building A, approx. 8350 single story building to house classrooms, student labs, men's /women's restrooms, storage for each lab, staff offices and a conference room. This addition appends off building A at the large window in the breakroom area. In building A there will be some limited remodeling in this break room area. Services will also include a remodel of both locker rooms located on the property. The fiscal impact is not greater than \$490,846.00 included in the approved and funded state appropriation request from June, 2023. *MSP

Member, Bonnie Onofre requested the Executive Director provide updates as to the progress of the construction projects.

BOARD CHAIRPERSON REPORT: Open discussion.

- Reminder: Governance Training Status *(2-hour refresher course due May 2024)*
- *Member, Mickey Gauldin expires 05/15/24*

EXECUTIVE DIRECTOR REPORT:

Mrs. Thomas mentioned that Advanced Manufacturing equipment is being delivered regularly from grant funding LTC received and student enrolling in August are expected to be using this latest technology. Two very large pieces of equipment arrived recently. She stated that she plans to host an event to celebrate with the community all of the cutting-edge manufacturing taking place here at LTC.

Mrs. Thomas stated that in a couple of weeks she hopes to have the date for the ribbon-cutting ceremony for the Transportation program project. She said the facilities are beautiful and she is expecting some of the dignitaries from Tallahassee to attend.

She stated that at an upcoming Meeting she will revisit the date for the IPS expansion project ground-breaking and the ceremony honoring Ken Bragg.

UPCOMING EVENTS: Open discussion.

Schedule of Program Graduation Ceremonies:

Main Campus: *(Ceremonies held at the Leesburg campus of Lake Sumter State College)*

- Adult Education Ceremony on Thursday, May 9th at 6:00pm
Guest Speaker: Umatilla City Manager, Mr. Scott Blankenship
- Career Technical ceremonies on Friday, May 10th at 8:30am and 11:00am
Guest Speaker: CareerSource Central Florida, Chief Operating Officer, Tadar Muhammad

Institute of Public Safety Campus:

- Night Law Graduation ceremony on Monday, April 29, 2024, at 2:00pm

DATE/TIME OF NEXT MEETING:

Remaining pre-scheduled Meeting dates for 2023-2024 school year:

(Location: Building A – Board Room unless otherwise notified)

- 4th qtr. – Monday, May 13, 2024 @ 4:30 p.m.*
- *4th qtr. – Monday, June 10, 2024 @ 4:30 p.m. End of Year Budget and Employee Updates*

ADJOURNMENT:

Respectfully submitted,



Mrs. DeAnna D. Thomas
Executive Director