

**LAKE TECHNICAL COLLEGE**  
**Board of Directors Meeting**  
**March 18, 2024 / 4:30 p.m.**  
**Institute of Public Safety – Room 302**

**AGENDA**

**OPENING ITEMS:**.....Chairperson

- Call to Order; The Pledge of Allegiance followed by a Moment of Silence
- Determination of a Quorum

**PRESENTATIONS:** Update on the Institution of Public Safety Programs

**TAB 1:** Approval of the Minutes of the December 11, 2023 Board Budget Meeting.....Chairperson

**PUBLIC COMMENT:** None.

**REPORTS:** None.

**UNFINISHED BUSINESS:** Plaque Honoring Ken Bragg

**PERSONNEL:** (2023-2024 for Main Campus & Institute of Public Safety)

**TAB 2:** **CONSENT AGENDA** (Tabs 2 – a -d): *(action topics)*

**PERSONNEL:** (Main Campus & Institute of Public Safety)

*(Charter Board Approval supports quarterly turnover reported by LTC to LCS Human Resources)*

**2a:** **APPOINTMENT 2<sup>ND</sup> ASSIGNMENT, IN-HOUSE CHANGE ASSIGNMENT Full-time/Part-time 4531/4535:**

**2b:** **REQUEST TO HIRE Full-time/Part-time 4531/4535:**

**2c:** **NON-REAPPOINTMENT, RESIGNATION, RETIRING, TERMINATION, OR TRANSFER Full-time/Part-time 4531/4535:**

**2d:** **2023-2024 Program Advisory Committee Members** *(COE required annual review)*

**2e:** **Property Disposition** *(3<sup>rd</sup> quarter reports)*

**NEW BUSINESS:** (Tabs 3 – 7)

**TAB 3** **At-A-Glance 3 mo. Budget Summary** (11/30/23- 01/31/24; 2/2024 not final) *(review; no action required)*

**TAB 4:** **RFA: Annual Instructor Stipend – Health Science, Pharmacy Technician** *(LCS Requires Approval)*

**TAB 5:** **RFA: Annual Instructor Stipend – Firefighter Program Director** *(LCS Requires Approval)*

**TAB 6:** **RFA: 2023-2024 Parental Involvement Facilitator** *(Approve 23-24 Mid-year Change)*

**TAB 7:** **2024-2025 Calendars** *(LCS Requires Approval)*

- LTC Student (1162.5 Hour)
- 206- day LT Employee
- 247- day LT Employee

**TAB 8:** **RFA: Focus - School Software Agreement**

**TAB 9:** **Telecommunications Training Agreement between Lake County Sheriff's Office and Lake Technical College**

**TAB 10:** **RFA: Agreement between GatorSkitch Corporation and Lake Technical College – Institute of Public Safety Expansion Project**

**TAB 11:** **RFA: Agreement between GatorSkitch Corporation and Lake Technical College – Lincoln Park Gym Project**

**BOARD CHAIRPERSON REPORT:** Open discussion.

- Reminder: Governance Training Status *(2-hour refresher course due May 2024)*

- Member, Dr. Isaac Deas expires 05/14/24
- Member, Mickey Gauldin expires 05/15/24

**EXECUTIVE DIRECTOR REPORT:** *(non-action topics)*

- Council on Occupational Education – Notice of Reaffirmation
- Legislative and general updates
- Campus Life Calendar *(March and April Draft)*

**UPCOMING EVENTS:** *(non-action topics)*

**Campus Life Calendar**

**Schedule of Program Graduation Ceremonies:**

**Main Campus:** *(Ceremonies held at the Leesburg campus of Lake Sumter State College)*

- Adult Education Ceremony on Thursday, May 9<sup>th</sup> at 6:00pm
- Career Technical ceremonies on Friday, May 10<sup>th</sup> at 8:30am and 11:00am

**Institute of Public Safety Campus:**

- Night Law Graduation ceremony on April 29, 2024, at 10am

**DATE/TIME OF NEXT MEETING:**

**Remaining pre-scheduled Meeting dates for 2023-2024 school year:**

*(Location: Building A – Board Room unless otherwise notified)*

- 4<sup>th</sup> qtr. – Monday, May 13, 2024 @ 4:30 p.m.\*
- \*4<sup>th</sup> qtr. – Monday, June 10, 2024 @ 4:30 p.m. End of Year Budget and Employee Updates\*

**ADJOURNMENT:**