



Money-Back Guarantee Program

Lake Technical College (LTC) offers a money back guarantee for students who are unable to find employment in their field of study within 6 months of completion in the following programs:

- **Welding Technology - Advanced**
- **Diesel Systems Technician 1**
- **Patient Care Technician**

Students are only eligible for a refund for out-of-pocket expenses. Students must meet **ALL** of the requirements listed below to be eligible for a refund:

- **Student attendance** - Student must have attended 90% or more scheduled hours for the entirety of the program.
- **Student program performance** - Student must have earned a 85% or higher on all coursework.
- **Career Fair attendance** - Student must have attended yearly career fair hosted by LTC.
- **Job search documentation** - Student must show documentation that they have applied for a minimum of 5 jobs in related field and have scheduled interviews.
- **Development of a student career plan with the LTC's Career Success Center- Student must complete the following:**
 - Met with LTC's Career & Technology Specialist at least once during enrollment
 - Obtained industry certification on approved Master Credential List (if applicable)
 - Submitted an updated resume (on file)
 - Completed the LTC exit survey
 - Met all other requirements



Student name: _____

Date: _____

Program completed: _____

Date completed: _____

Money-Back Guarantee Program

Requirements

Documentation (signed off by Career & Technology Specialist)

Student attendance - Student must attend 90% or more scheduled hours for the entirety of the program.	
Student program performance - Student must have a 85% or higher on all coursework.	
Career Fair attendance - Student must attend yearly career fair hosted by LTC.	
Job search documentation - Student must show documentation that they have applied for a minimum of 5 jobs in related field and have scheduled interviews.	
Met with LTC's Career & Technology Specialist at least once	
Obtained industry certification on approved Master Credential List (if applicable)	
Submitted an updated resume	
Completed the LTC exit survey	
Documented out-of-pocket expenses	

Student signature

Career & Technology Specialist signature

LTC Director's signature

Dean of Student Services signature

Refund awarded: Yes _____ No _____

Amount _____