

LAKE TECHNICAL COLLEGE
Board of Directors Meeting
May 15, 2023 / 4:30 p.m.
Tech Dining Room

AGENDA

OPENING ITEMS.....Chairperson

- Call to Order; The Pledge of Allegiance followed by a Moment of Silence
- Determination of a Quorum

PRESENTATIONS: Lake Technical College and Lake-Sumter State College Partnership Updates

TAB 1: Approval of the Minutes of the March 6, 2023 Board Meeting.....Chairperson

PUBLIC COMMENT: None.

REPORTS: None.

UNFINISHED BUSINESS: None.

PERSONNEL: (2022-2023 for Main Campus & Institute of Public Safety)

TAB 2: **CONSENT AGENDA** (Tabs 2 – a -e):

(Charter Board Approval to support quarterly turnover activity reported by LTC to LCS Human Resources)

PERSONNEL: (Main Campus & Institute of Public Safety)

2a **APPOINTMENT 2ND PART-TIME ASSIGNMENT, IN-HOUSE CHANGE ASSIGNMENT 4531/4535:**

- None.

2b **REQUEST TO HIRE 4531 & 4535:**

2c **NON-REAPPOINTMENT, RESIGNATION, RETIRING, TERMINATION, OR TRANSFER**

2d: **Mission and Vision Statements** *(annual review a requirement of COE)*

2e: **2023-2024 LTC Faculty and Student Calendars** *(for LCS 23-24 payroll schedule)*

NEW BUSINESS: (Tabs 3 – 11)

TAB 3 **At-A-Glance Budget Summary** (Feb 28 – April 23 2023) *(no action required)*

TAB 4: **2023-2026 Strategic Plan**

TAB 5: **2023-2024 Lake Technical College Program Fee Schedules**

TAB 6: **RFA: 2023-2024 Parental Involvement Facilitator**

TAB 7: **RFA: 2022-2023 Executive Director Assessment of Mrs. DeAnna Thomas by Board of Director Members**

(Board Approval of Highly Effective rating of job performance) Review of:

- a) *Board Assessment Survey Results/Executive Summary*
- b) *Climate Surveys - (Student, Instructional, and Staff)*
- c) *Instructional Survey Report*
- d) *Classified Staff Survey Report*

TAB 8: **2023-2024 Lake County Schools Reappointment Resolution for Mrs. DeAnna Thomas, Executive Director of Lake Technical College**

TAB 9: **2023-2024 Lake County Schools Personnel Resolution**

TAB 10: RFA: Part-time Instructor Advanced Pay

TAB 11: RFA: Operations Performance – Leadership

TAB 12: Board of Directors Annual Election:

- a) 2023-2024 Election of Board of Director Members (2-year term; even-year)
(C. Broadway, Dr. I. Deas, M. Gauldin, D. Steele)
- b) 2023-2024 Reappoint Charter Board of Director Members
- c) 2023-2024 Election of Board Chairperson and Vice-Chairperson

TAB 13: RFA: 2023-2024 Board Officers Annual Election (President, Treasurer, and Secretary)

BOARD CHAIRPERSON REPORT: Open discussion.

TAB 14: Governance Training Certificate of Completion of 2-hour refresher course - C. A. Vossberg

EXECUTIVE DIRECTOR REPORT: (non-action topics)

1. Legislative and General Updates
2. Tavares Transportation Project

UPCOMING EVENTS: (non-action topics)

1. 2023 Graduation Schedule (3 Ceremonies @ the Everett A Kelly Convocation Center)
 - Tuesday, June 6, 2023 LSSC – @ 9:00 a.m. Adult Education Graduation Ceremony
 - Friday, June 16, 2023 LSSC – @ 8:30 a.m. and 11:00 a.m. CTE Graduation Ceremonies
2. Tuesday, June 20, 2023 – Groundbreaking Tavares Transportation @ 9:00 a.m.
3. Campus Life Calendar – May/June 2023

DATE/TIME OF NEXT MEETING:

Pre-scheduled Board Meeting Dates – Discussion

(consider a second 4th quarter Meeting in June)

Draft pre-schedule dates for 2023-2024 school year:

(Location: Building A – Board Room unless otherwise notified)

**Discussion*

- 1st qtr. – Monday, July 31, 2023 @ 4:30 p.m.
- *1st qtr. – Monday, September 18, 2023 @ 4:30 p.m. Annual Budget Meeting*
- Monday, September 25, 2023 - accreditation visit begins- Council on Occupational Education (COE)
- 2nd qtr. – Monday, December 11, 2023 @ 4:30 p.m.
- 3rd qtr. – Monday, March 11, 2024 @ 4:30 p.m.
- *4th qtr. – Monday, May 13, 2024 @ 4:30 p.m.*
- *4th qtr. – Monday, June 10, 2024 @ 4:30 p.m. End of Year Budget and Employee Updates*

Members: Please enter through the front doors of the school and then please proceed to the Board Room, Hallway A, last door on left.

ADJOURNMENT: