



**We cannot process GED transcript requests.**

If you need a GED transcript, please go to:  
<https://ged.fldoe.org/> and follow the instructions  
under "Transcripts/Diplomas and Verifications"

**REQUEST FOR A TRANSCRIPT OR TEST SCORES**

**\*\*Transcript Fee:** Transcripts are \$8.00 each. You can pay for transcripts via the Quicklink portal at [www.laketech.org](http://www.laketech.org) or stop by/call the Business Office during business hours.\*\*

**\*\*Please allow 3-5 business days for processing.\*\***

Student Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Name enrolled under, if different from above: \_\_\_\_\_

Student's Present Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Program: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

I would like \_\_\_\_\_ total copies of my transcript.

**Please mark an "X" by one or more options below that apply:**

\_\_\_\_\_ Please mail my official transcripts to me at my home address listed above;

\_\_\_\_\_ I will pick up my transcript(s) from the admissions office;

\_\_\_\_\_ Please include my TABE scores with my transcript(s);

\_\_\_\_\_ I would like my transcript mailed to another school at the address listed below.

Name of School\*: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Today's Date

*Return completed form via mail, fax, or email to [laketechcollege@gmail.com](mailto:laketechcollege@gmail.com).*

\*Students transferring to Lake-Sumter State College upon completion of an LTC program, will not be charged the \$8.00 transcript fee.