

LAKE TECHNICAL COLLEGE
Board of Directors Meeting
March 8, 2021 / 4:30 p.m.

Tech Dining Room

AGENDA

OPENING ITEMS.....Chairperson

- Call to Order; The Pledge of Allegiance followed by a Moment of Silence
- Determination of a Quorum

TAB 1: Approval of the Minutes of the December 14, 2020 Regular Board Meeting.....Chairperson

PUBLIC COMMENT: None.

PROGRAM SPOTLIGHT: None.

REPORTS: None.

UNFINISHED BUSINESS: None.

PERSONNEL: (2020-2021 for Main Campus & Institute of Public Safety)

TAB 2: **CONSENT AGENDA** (Tabs 2 – a - g): Request Approval of:

PERSONNEL:

2a **APPOINTMENT/IN-HOUSE CHANGE ASSIGNMENT:**

Full-time 4531 & 4535

Part-time 4531 & 4535

2b **REQUEST TO HIRE:**

Full-time 4531 & 4535

Part-time 4531 & 4535

2c **TRANSFER, RETIRING, RESIGNATION, & TERMINATION:** (2020-2021 Main & IPS)

Full-time 4531 & 4535

Part-time 4531 & 4535

TAB 2d: **Property Disposition** (3rd quarter report)

TAB 2e: **Non-Cash Contributions** (3rd quarter report)

TAB 2f: **Policy/Procedures/Plans - LTC Annual Security Report** (annual review)
(Federal requirement – Posted on LTC Website; posted Monday, January 25, 2020)

TAB 2g: **2021-2022 LTC Faculty, Staff, and Student Calendars**

- 206-Day LT, 226-Day LT, 247-Day LT

NEW BUSINESS: (Tabs 3 – 11)

TAB 3: **At-A-Glance Budget Summary** (no action required)

TAB 4: **Audit Review:** Tarsha Jacobs, CPA (Financial Statements with Independent Auditor's Reports
June 30 2020 booklet provided at meeting)

TAB 5: **Grants: Cares Act – HEERF II** (Higher Education Emergency Relief Fund II)

- TAB 6:** RFA: 2022 – Memo of Understanding between Lake Technical College and Lake County Schools – Update - Attorney, Kevin Stone
- TAB 7:** Facilities Use Agreement - Storage Facility Addendum between Martins Sports Car Club, Inc. and Lake Technical College, Inc.
- TAB 8:** RFA: 2021-2022 Hutto Services Janitorial Proposal
- TAB 9:** RFA: Annual Instructor Stipend – Health Science, Pharmacy Technician
- TAB 10:** RFA: Annual Tech Con Supplement – Adult Education Program Manager, Arthur Seidner
- TAB 11:** 2020-2021 Search Team Presentation

BOARD CHAIRPERSON REPORT: None.

EXECUTIVE DIRECTOR REPORT:

- **TAB 12:** Governance Training Status Report *(2-hour refresher course due in 2021)*
- *Vice- Chairperson, Dr. Isaac Deas, Member, Mr. Mickey Gauldin (expires June 2, 2021)*
- **Executive Director Annual Online Assessment process:** *(forthcoming)*
- **Camps Life Calendar - March 2021**

DATE/TIME OF NEXT MEETING:

Pre-scheduled meetings for **2020-2021** school year:

Members: Please enter through the front doors of the school to have your temperature taken and then please proceed to the Tech Dining Room.

- Fourth Quarter: Monday, May 17, 2021 (4:30 p.m.)

ADJOURNMENT: