

Addendum to the 2018-2019 Catalog

Lake Technical College Board of Directors

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Transfer of Credit

Students may not transfer from one program to another more than once in one academic year. Students who have paid for a LTC FDLE background check for initial entry into a program will not have to repeat the background check for entry into another program as long as the check was at the same level and successfully completed within six months of application to the new program. It is the applicant's responsibility to request that the background check results be forwarded to the applied-to program and to notify a career advisor so that the fee may be waived. If questions arise concerning any student's status, administration reserves the right to require another test.

Crossover from Law Enforcement Officer to Correctional Officer

This face-to-face 198-hour program, located at LTC's Institute of Public Safety, is designed to prepare a certified law enforcement officer to become additionally certified as a correctional officer. This dual certification is highly desirable in county and state correctional facilities in order for law enforcement officers to perform correctional officer duties when called upon. The course includes Florida law (state statutes peculiar to the correctional field), emergency preparation, interpersonal skills and correctional operations. Ethical awareness, physical fitness and interpersonal skills are emphasized as needed for successful job performance.

Florida Statutes require each Crossover LEO to CO to:

- Be at least 19 years of age. (LTC admits 18 year olds with the understanding that one must be 19 in order to become a certified CO.)
- Be a citizen of the United States.
- Be a high school graduate or have earned its equivalent (GED).
- Not have been convicted of or pled guilty or no contest to any felony or any misdemeanor involving perjury, false statement or domestic violence.
- Never have received a dishonorable discharge from any of the Armed Forces of the United States.

- Be of a good moral character.
- Pass a physical examination by a licensed Florida physician.
- Pass a drug screen analysis at the designated laboratory.
- Possess a valid Florida driver license.

In addition to the Florida Statute requirements listed above, LTC's admission requirements to the Crossover LEO to CO program include:

- The applicant's CJSTC Certificate of Compliance for Law Enforcement.
- Qualifying CJBAT/Corrections scores.
- A letter on agency letterhead stating applicant's employment record, background investigation, and drug screening information.
- If not employed by an agency, the applicant will provide a drug screening analysis and background check.

For more detailed information see the program Master Plan of Instruction available online at www.laketech.org.

Certification: Upon successful completion of this program, the student will be allowed to sit for the FDLE State Correctional Officer Certification Exam. The certification is activated upon employment as a correctional officer. Regulations do allow individuals to be concurrently dual certified as law enforcement officers and correctional officers.

Estimated Expenses: Tuition is approximately \$571.00 plus books and fees.

Job Opportunities: Certified officers can be employed at local, county and state facilities or agencies.

To qualify for a Certificate of Completion, the following courses must be successfully completed. These courses are designed to prepare students for the FDLE State Correctional Officer Certification Exam and a career as a Corrections Officer.

- **CJK0300 – Introduction to Corrections, 32 hours**
- **CJK0305 – Communications, 40 hours**
- **CJK0310 – Officer Safety, 16 hours**
- **CJK0315 – Facility and Equipment, 8 hours**
- **CJK0320 – Intake and Release, 18 hours**
- **CJK0325 – Supervising in a Correctional Facility, 40 hours**
- **CJK0330 – Supervising Special Populations, 20 hours**
- **CJK0335 – Responding to Incidents and Emergencies, 16 hours**
- **CJK0393 – Cross-Over Program Updates, 8 hours**

Part time Faculty

Bond, Michael*

*Director of the Criminal Justice Academy and a Lieutenant with the Lake County Sheriff Office. He has a Bachelor of Arts Degree in Economics and a Master's Degree in Criminal Justice.