Importing an ExamView test into Schoology

One of the best tips I give our instructors when joining Schoology is to join groups, and the best one is Schoology Educators because of what you can learn from other Schoology users. I found this one a couple of years ago and saved the tip.

Most of our instructors at Lake Tech use ExamView, so this lesson will show you how to upload your existing ExamView tests into Schoology:

1. Open the ExamView test that you want to upload into Schoology
2. Go to File, choose Export via Blackboard 7.1+ and save it to your computer
3. Go to the place in the Schoology course in which you would like to place the test
4. Choose Add Materials
    a. Add Test/Quiz
    b. Fill in the Create Test/Quiz pop-up
    c. Choose **Create**
    d. **Click on Add Question**
    e. **choose Import Test/Quiz**
    f. **Choose Blackboard 7.1-9.0**
    g. **Click on the File icon to browse your computer and choose the file**
    h. **Import**

There is a limit of 200 questions per test. Once you have the test uploaded into your Schoology course, then you can save it in your Resources folder to use in another course.