



DATE: May 14, 2014

SUBJECT: ACCEPTED Practical Nursing Students for July 2014 Class

Re: Admission Requirements (Time Sensitive)

**CONGRATULATIONS** on being accepted into the 2014-2015 Full time Practical Nursing Program at Lake Technical College!! The selection process was very difficult due to the many qualified candidates applying to be considered for the program.

Your class will be the first to go through a brand new process for obtaining the admission requirements. Please know that it is imperative that you have a working email address, as you will need to be able to submit documents electronically.

Lake Technical College is in the process of partnering with a company called **Certified Background**. This company will be handling the collection of all of the required admission documentation, as well as tracking other requirements, to include the background check, immunization record (or titer), physical exam, and drug screen. What you are being asked to do at this time is to start preparing for when this system is launched, which should be **within the next two weeks**.

Please know that this service will require you to create an account, using your email, and you will be making payments for the admission requirements directly to Certified Background, so you will need to have the capability of paying with credit or debit card.

You will be notified via email once the service is launched, and you will be instructed to go to the website to create your account. In order to be notified, I need you to please send me an email at [ReyesC@lake.k12.fl.us](mailto:ReyesC@lake.k12.fl.us) **as soon as you read this letter**.

I look forward to getting you emails right away. Please put **"Accepted PN Student"** on the subject line. I again congratulate you on your acceptance and beginning your journey to your future nursing career!

Carlos E. Reyes RN, NREMT  
Health Science Department Chair

05/14/2014  
Date