

ADMINISTRATION
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ACCREDITATION
Lake Technical College is accredited by the Commission of the Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, 770.396.3898, www.council.org; by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement; and by the Commission on International and Trans-Regional Accreditation.

DUAL ENROLLMENT
Students attending a Lake County public high school, a Florida private secondary school, or a home school student may be eligible to participate in dual enrollment if they meet required criteria. For more information contact the Admissions Office at 352.589.2250.

ED2GO
Ed2go are comprehensive, instructor-led, online courses offered through our partner ed2go. Enjoy the ease and flexibility of eLearning. Take courses any time and any place – whatever is convenient for YOU! The online courses are affordable, fun, and fast. Take courses in accounting, computer applications, certification prep, healthcare, languages, small business, and more. See the online courses listing on our website.

REFUND POLICY
Students who withdraw from a Career and Technical Education program within the first five days of class receive 100% refund on tuition and eligible fees. Refund requests for extenuating circumstances should follow Lake Technical College’s appeals process. Students in Corporate and Community Training, Fee-based, or Adult Education classes may request a refund of both tuition and lab fees prior to the class start date.

NON-DISCRIMINATION STATEMENT
Lake Technical College prohibits discrimination in admission to, or access to, or employment in its programs and activities on the basis of race, color, national origin, sex or sexual orientation, marital status, age, religion, disability, genetic information, gender identity or expression, or any other characteristic prohibited by law. The district provides equal access to district families to the Boy Scouts and other patriotic youth groups, as required by the Boy Scouts of America Equal Access Act.

TESTING INFORMATION

TABLE - The cost is \$25 for all CTE and Adult Education students. The cost for someone not enrolling at Lake Tech is \$50.
CJBAT - is required for Law Enforcement Officer and Correctional Officer, is available Wednesday at the Eustis campus and the cost is \$45.
NFSI - is required for the Fire Fighter program, is available Wednesday at the Eustis campus and the cost is \$30.
TEAS - is required for EMT and LPN, during the application period window, and the cost is \$60.
CASAS - is an English proficiency test, and the cost is \$25.

MISSION
The mission of Lake Technical College is to be an integral component of the economic growth and development in our community by offering a variety of high quality career-training opportunities.

STEPS TO ENROLL

- 1. Explore your funding options.** Lake Tech offers Pell grants, accepts Bright Futures and the Florida Prepaid College Plan. Most programs are approved for VA.
- 2. Complete the school application** at www.laketech.org.
- 3. Take the appropriate admission and/or placement tests.** Call for testing schedule or visit www.laketech.org/admissions/assessment-center.
- 4. Meet with a career advisor.** Discuss test scores, career goals, and program requirements. Submit residency documentation.
- 5. Register for your program.** Pay tuition and fees. Obtain student I.D. We accept cash, MasterCard, Visa, Discover, and personal checks.
- 6. Purchase & receive books and supplies through the Lake Technical College Bookstore,** located on the Eustis main campus, prior to the first day of class.
- 7. Complete the new student orientation online.** Go to <http://laketech.org/orientation.php> and follow the instructions.

FINANCIAL AID / VETERAN'S BENEFITS
Financial Aid may be available for those who qualify and doesn't have to be repaid. Many programs are approved for VA. Eligible veterans may be certified for VA benefits through the Financial Aid Office.

ADULT EDUCATION/ CAREER PATHWAYS
Got dreams? Need help building your plan? We want to help you get on the right track! Day and evening classes including English for Speakers of Other Languages (ESOL), General Education Development (GED) and Applied Academics for Adult Education (AAAE) are offered at various locations throughout Lake County. Tuition is \$30 per term.

Classes are offered in Eustis, Clermont, Four Corners/Cagan Crossings, Leesburg... more to come! Online: Anywhere!

ONLINE CLASS REQUIREMENTS
For classes that have an online component, the following are the minimum computer requirements:

Operating Systems:	Web Browsers:
Microsoft Windows Vista or Version 7 or above	MS Internet Explorer 8 or above
Macintosh OSX 10.6 or above	Google Chrome
	FireFox 3.6 or above
	Apple Safari 4.0 or above

Some lessons require Adobe Flash Player 8 or higher and Adobe Acrobat Reader

Walk-in general testing days are Monday, 8am-5pm and Wednesday, 8am-2pm; Testing days and times are subject to change. Please call to confirm or visit www.laketech.org for more information.

Lake Tech is an authorized testing center for the following:
• Pearson VUE @ <http://pearsonvue.com/pvtc/exams>
• North American Technicians Excellence (NATE)
• MyGED TM (trademarked symbol) - www.GED.com
• Automotive Service Excellence (ASE)
• Certiport



AT LAKE TECH...

BE READY TO EXCEL!
Develop the expertise, confidence, and skills for today’s top careers.

LEARN FROM EXPERTS!
Acquire technical skills for high-demand careers.

SAVE MONEY!
Award winning education for thousands less than other colleges and universities.

LAKE TECHNICAL COLLEGE, MAIN CAMPUS
2001 Kurt Street, Eustis, FL 32726, Ph. 352.589.2250 - Fax 352.357.4776

LAKE TECHNICAL COLLEGE'S INSTITUTE OF PUBLIC SAFETY
1565 Lane Park Cutoff, Tavares, FL 32778, Ph. 352.742.6463 - Fax 352.742.6466

LAKE TECHNICAL COLLEGE CLERMONT
LSSC Campus: 1250 N. Hancock Rd., Clermont, FL, 34711, Ph. 352-589-2250 – Fax 352-357-4776



CAREER TRAINING

TUITION BASED ON \$2.88 PER HOUR

ARCHITECTURE & CONSTRUCTION

Air-Conditioning, Refrigeration & Heating Technology 1 & 2 (HVACR): Troubleshoot and wire electrical motors, combustion gas valves, and regulators • Diagnose environmental management systems • Install, maintain, and repair heating, air-conditioning, and refrigeration systems (750 hours; 600 hours)

BUSINESS MANAGEMENT & ADMINISTRATION

Accounting Operations: Analyze and interpret a company’s financial condition to recommend critical strategies for sound financial management • Generate payroll and critical financial reports needed for small businesses and corporations • Prepare actual tax returns and reports using the same advanced financial software as professional accountants (900 hours)

Administrative Office Specialist: Work in an office environment using advanced software applications and processes utilized by business professionals • Experience and manage daily office responsibilities and projects while interacting with the public as an office manager • Design and create dynamic promotional materials which will be showcased in a professional portfolio (1050 hours)

HOSPITALITY & TOURISM

Commercial Foods & Culinary Arts: Create and present delicious, gourmet culinary masterpieces while working with knives, fire, and ice • Cook alongside professional chefs preparing appetizers, soups, salads, entrées, and desserts to everyone’s delight • Operate a fast-paced, casual or upscale restaurant to create international cuisine in a unique dining experience (1200 hours)

HEALTH SCIENCE

Emergency Medical Technician (EMT): Experience the thrill and satisfaction of saving lives • Operate the same life-saving equipment utilized by emergency rescue professionals • Perform medical and rescue techniques to provide emergency services to those in need (300 hours)

Home Health Aide (HHA): Experience the joy and satisfaction of helping others with activities of daily living in a home setting • Work alongside home health aide professionals to follow the prescribed plan of care • Develop professional work ethics and medical skills while providing compassionate patient care (165 hours)

Medical Assisting: Deliver high quality patient care as a critical member of a professional healthcare team • Perform medical office procedures and provide vital services including documenting patient symptoms, drawing blood, giving injections, and assisting in minor office surgeries • Work in a wide range of medical offices and clinical settings under the direction of physicians and nurse practitioners (1300 hours)

Nursing Assistant Articulated (CNA): Experience the joy and satisfaction of helping others with activities of daily living in long-term care, hospitals, and other healthcare facilities • Work alongside healthcare professionals to follow the prescribed plan of care • Develop professional work ethics and medical skills while providing compassionate patient care (165 hours)

Paramedic: Experience the thrill of saving lives in real-world emergency and trauma situations • Use advanced medical and diagnostic equipment to perform detailed patient assessments • Provide critical emergency care while interacting with patients, firefighters, law enforcement officers, and hospital staff (1100 hours)

Patient Care Technician (PCT): Experience the joy and fulfillment of helping others by providing direct patient care in hospitals and other healthcare facilities • Monitor heart rhythms, draw blood, and collect specimens using the latest medical techniques • Work alongside and support medical professionals in a variety of simulated and actual clinical settings (600 hours)

Pharmacy Technician: Formulate, measure, and dispense drugs as a key member of the professional healthcare team under the direction of a licensed pharmacist • Experience interactive labs in a variety of pharmaceutical environments • Deliver great customer service, manage inventory, and maintain the quality and purity of drugs (1050 hours)

Phlebotomy: Experience the thrill of drawing blood as part of quality patient care • Locate the vein, pierce the skin, draw the blood, and label the vials as a key member of the medical team • Collect a variety of fluid and tissue samples using the latest techniques (165 hours)

Practical Nursing: Experience interactive simulated labs and actual clinical rotations in a variety of healthcare settings • Work as a key member of a professional healthcare team to deliver skilled and compassionate patient care • Perform advanced medical procedures, administer medication, collect patient data, monitor IVs, and provide wound care (1350 hours)

HUMAN SERVICES

Cosmetology: Express individual creativity by providing a wide range of artistic hair, nail, and skincare services using the latest technology, trends, and name-brand products • Evaluate, recommend, and create unique hair designs to exceed client expectations • Operate and experience a full-service interactive salon and spa environment while working alongside professionals (1200 hours)

Facials Specialty: Deliver professional skincare services within a dynamic salon and spa environment • Evaluate, recommend, and create specific prescriptions to improve and sustain the health of skin • Use advanced techniques to perform regenerating facials, skin exfoliation, hair removal, and makeup applications (260 hours)

Nails Specialty: Express individual creativity by providing a wide range of nail care services using the latest technology, trends, and name brand products • Create unique nail art designs, artificial nail enhancements, and natural nail services to exceed client expectations • Work alongside professional nail technicians in a dynamic salon and spa environment (240 hours)

INFORMATION TECHNOLOGY

Computer Systems and Information Technology: Investigate and eliminate security threats to networks, hardware, software, and email in the world of cybersecurity • Configure, install, and manage data networks, remote access, and wireless technologies • Operate, repair, and upgrade operating systems and hardware on portable devices. (900 hours)

Applied Cybersecurity (Cybersecurity): Secure computers, smartphones, and networks against cyber-attacks • Execute cybercrime investigations and computer forensics • Defend an organization’s assets against danger, damage, loss, and criminal activity (750 hours)

LAW, PUBLIC SAFETY & SECURITY

Correctional Officer: Experience simulated hostage events, take downs, and inmate unrest • Work alongside certified corrections and law enforcement professionals to keep the community safe • Develop your mind and body using advanced self-defense tactics, rigorous physical training, and effective firearm techniques (420 hours)

Crossover from Law Enforcement Officer to Correctional Officer also available – see Admissions for details (198 hours)

Fire Fighter I/II: Rappel down buildings, contain chemical spills, rescue victims in confined spaces, manage wildfires, and extricate trapped victims using the Jaws of Life • Protect life and property by managing all phases of fire suppression, prevention, inspection, and rescue • Troubleshoot and maintain fire apparatus, inspect for gas leaks, and secure accident and fire scenes. (398 hours + 47 hour capstone)

Fire Fighter/ Emergency Medical Technician - Combined class also available – see Admissions for details. (698 hours)

Florida Law Enforcement Academy: Perform law enforcement operations such as SWAT techniques, police car maneuvers, and safely discharge firearms in the line of duty • Work with certified law enforcement and homeland security professionals to keep the community safe • Develop mind and body using advanced self-defense tactics and rigorous fitness training (770 hours)

Crossover from Correctional Officer to Law Enforcement Officer also available – see Admissions for details (518 hours)

Private Security Officer: Provide security for communities, special events, and businesses • Protect property and persons through basic first aid and proper emergency procedures • Appropriately respond to potentially violent situations (68 hours)

Public Safety Telecommunication (911 Dispatcher): Communicate critical information in emergencies as part of a team of rescue and safety personnel utilizing key principles of emergency management and homeland security • Work closely with Law Enforcement, Ambulance, and Fire professionals to rush necessary aid to the community • Be a part of the team delivering critical information at call centers during natural disasters (232 hours)

MANUFACTURING

Welding Technology (Welding): Control fire, electricity, and gas to dismantle, create, and build a wide range of metal products • Utilize advanced welding techniques to manipulate metal for construction, industrial, and artistic applications • Operate the same advanced welding equipment utilized by professionals (1050 hours)

TRANSPORTATION, DISTRIBUTION & LOGISTICS

Automotive Collision Repair & Refinishing: Breathe life into mangled vehicles by restoring them to pristine condition • Assess, estimate, repair, and refinish a wide range of vehicles using current welding, sanding, and painting techniques • Operate the same advanced equipment as automotive professionals (1400 hours)

Automotive Service Technology 1 & 2: Work on today’s cars and trucks in a rapidly changing industry using a full systems approach • Diagnose, maintain, repair, and fine tune a wide range of vehicles alongside a master technician • Utilize advanced diagnostic equipment in a modern facility to troubleshoot and repair complex automotive systems (1050 hours; 750 hours)

Medium & Heavy Duty Truck and Bus Technician 1 & 2 (Diesel): Troubleshoot, repair, and overhaul internal combustion engines using the same advanced computer diagnostic equipment as master technicians • Diagnose and maintain diesel engines, electrical components, air brake systems, and cab air-conditioning • Analyze and repair complex electric, hydraulic, pneumatic, refrigeration, and diesel systems for a variety of heavy equipment (1050 hours; 750 hours)

PROGRAM / HOURS	LOCATION			DAYS							TIMES			START DATE
	MAIN	IPS	CLER	M	T	W	TH	F	S		FULL TIME	PART TIME	PART TIME	
▶ Accounting Operations – 900	•			•	•	•	•				8:15am-4:15pm			8/15/16, open entry
▶ Administrative Office Specialist – 1050	•			•	•	•	•				8:15am-4:15pm			8/15/16, open entry
▶ Air-Conditioning, Refrigeration, & Heating Technology 1 & 2 (HVACR) - 750 & 600	•			•	•	•	•				7:45am-3:45pm	7:45am-11:45am	11:15am-3:45pm	8/15/16, open entry
▶ Automotive Collision Repair & Refinishing - 1400	•			•	•	•	•				8:00am-4:00pm	8:00am-12:00am	11:30am-4:00pm	8/15/16, open entry
▶ Automotive Service Technology 1 & 2 - 1050 & 750	•			•	•	•	•				8:00am-4:00pm	8:00am-12:00pm	11:30pm-4:00pm	8/15/16, modified open entry
▶ Commerical Foods & Culinary Arts - 1200	•			•	•	•	•				7:30am-3:30pm			8/15/16, open entry
▶ Computer Systems & Information Technology - 900	•			•	•	•	•				8:15am-4:15pm			8/15/16, modified open entry
▶ Correctional Officer - 420		•		•	•	•	•		•		6:00pm-10:00pm & Sat 8:00am-5:00pm			8/1/2016
▶ Crossover from Correctional Officer to Law Enforcement Officer - 518		•		•	•	•	•		•		6:00pm-10:00pm & Sat 8:00am-5:00pm			8/22/2016
▶ Crossover from Law Enforcement Officer to Correctional Officer - 198		•		•	•	•	•		•		6:00pm-10:00pm & Sat 8:00am-5:00pm			8/1/2016
▶ Cosmetology - 1200*	•			•	•	•	•				8:00am-4:30pm*			Day: 8/15/2016*
											5:00pm-9:30pm			Evening: 8/15/2016
▶ Applied Cybersecurity (Cybersecurity) - 750	•			•	•	•	•				8:15am-4:15pm			8/15/16, modified open entry
▶ Medium & Heavy Duty Truck and Bus Technician 1 & 2 (Diesel) - 1050 & 750	•			•	•	•	•				8:00am-4:00pm	8:00am-12:00pm	11:30pm-4:00pm	8/15/16, modified open entry
▶ Emergency Medical Technician - 300	•			•			•		•		6:00pm-10:00pm & Sat 9:00am-5:00pm			8/15/2016
▶ Facials Specialty - 260 *	•			•	•	•	•				12:30pm-4:30pm			8/15/16, modified open entry

Classes with an asterisk (*) will also attend one Saturday in the Fall Term from 8:00am – 4:30pm & one Saturday in the Spring Term from 8:00am – 4:30pm.

PROGRAM / HOURS	LOCATION			DAYS							TIMES			START DATE
	MAIN	IPS	CLER	M	T	W	TH	F	S		FULL TIME	PART TIME	PART TIME	
▶ Fire Fighter/ Emergency Medical Technician - Combined - 698 + 47 hour Capstone	•	•		•	•	•	•				Varied			8/15/2016
▶ Fire Fighter I/II - 398 + 47 hour capstone		•		•	•	•	•				9:00am-6:00pm			Day: 8/15/16
		•		•	•	•	•		•		6:30pm-10:30pm & Sat 9:00am-6:00pm			Evening: 8/22/16
▶ Home Health Aide (HHA) - 165											Available Spring 2017			Spring 2017
▶ Florida Law Enforcement Academy - 770		•		•	•	•	•				7:00am-6:00pm			Day: 7/25/16
		•		•	•	•	•		•		6:00pm-10:00pm & Sat 8:00am-5:00pm			Evening: 8/22/16
▶ Medical Assisting - 1300	•			•	•	•	•				8:15am-4:15pm			8/15/16, modified open entry
▶ Nails Specialty - 240 *	•			•	•	•	•				12:30pm-4:30pm			8/15/16, modified open entry
▶ Nursing Assistant Articulated (CNA) - 165	•			•	•	•	•				8:00am-4:00pm			Day: 8/15/16; 9/27/16; 11/09/16
	•			•	•		•					5:00pm-9:30pm		Evening: 9/06/16
▶ Paramedic - 1100	•										Varied			8/15/2016
▶ Patient Care Technician (PCT) - 600				•	•		•				Available Spring 2017			Spring 2017
▶ Pharmacy Technician - 1050	•			•	•	•	•				8:15am-4:15pm			8/15/16, modified open entry
▶ Phlebotomy - 165	•				•	•	•				---	5:00pm-9:30pm		8/16/2016
▶ Practical Nursing - 1350											Available Spring 2017			Spring 2017
▶ Private Security Officer - 68	•										Varied			9/19/19; 10/31/16
▶ Public Safety Telecommunication (911 Dispatcher) - 232		•		•	•	•	•	•			8:00am-5:00pm & Fri. 7:00am-7:00pm			Day: 7/18/16
		•		•	•	•	•		•		6:00pm-10:00pm & Sat. 7:00am-7:00pm			Evening: 8/22/16
▶ Welding Technology (Welding) - 1050	•			•	•	•	•				7:30am-3:30pm	7:30am-11:30am	11:00am-3:30pm	Day: 8/15/16, open entry
	•			•	•	•	•				4:00pm-10:00pm			Evening: 8/15/16, open entry

Classes with an asterisk (*) will also attend one Saturday in the Fall Term from 8:00am – 4:30pm & one Saturday in the Spring Term from 8:00am – 4:30pm.

Lake Technical College also offers various short-term training opportunities. Please see Admissions for more details.