



Lake County Criminal Justice Selection Center



Phone: 352-742-6463
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**1565 Lane Park Cutoff
Tavares, FL 32778**

Equivalency of Training (EOT) Application INSTRUCTIONS

For law enforcement or corrections officers in another state, a federal agency or the military to obtain certification as an officer in Florida, without first attending a full basic recruit academy in Florida, they must (1) successfully complete an EOT Evaluation establishing that they attended sufficient basic training and were employed full time as an officer for at least 1 year in a job that ended no more than 8 years ago and; (2) demonstrate proficiency in specific high-liability physical skills (such as defensive tactics and firearms) and; (3) pass the Florida State Officer Certification Examination (SOCE). Each step must be completed before progressing to the next. In order for us to evaluate your training and employment you must submit an application providing us with information, execute a waiver authorizing us to make inquiries, and pay a fee. We will then complete the evaluation and submit it to the Florida Department of Law Enforcement (FDLE) for acceptance. If you qualify, you will receive a Criminal Justice Standards and Training Commission (CJSTC) Form 76 by certified mail directly from FDLE, showing your eligibility to proceed with the Proficiency Demonstration and the SOCE examination. To allow enough time for the evaluation, submit your application 6 weeks in advance of the date you intend to attend a Proficiency Demonstration course or take the SOCE. All information provided by applicants is subject to verification by investigators.

How to Apply:

1. Complete the Equivalency of Training (EOT) Application. To qualify, your employment records must establish that you were employed as a full-time (40 hours per week) sworn officer (authorized to bear arms and make arrests), either by working for a single agency for one full year, or for a cumulative twelve full months at two agencies within an eighteen-month period. Qualifying employment cannot include time spent in an academy, even if you were receiving pay while attending. There cannot be more than an 8-year gap from the end of your most recent qualifying employment to the submission of your complete EOT Application. Employments that typically do not establish EOT qualification are seasonal, part-time, reserve (civilian or military), volunteers, military security forces, military vessel-boarding teams, etc. the addresses you provide must be complete and must be for the specific office that is authorized to provide verifications for training or employment. The application must be notarized. We verify all qualifications.
2. Execute the waiver we need to verify your training and employment, FDLE "Authority for Release of Information" (CJSTC Form 58), available on our web site. This waiver must also be notarized.
3. Attach all documentation (course outline and certificate of completion) showing that you completed training in all the required subjects listed below for your discipline (law enforcement or corrections). This training may be from your employer, an accredited college, or a certified state, local, or federal training academy.

THE SPECIFIC TRAINING AREAS ARE:

Law Enforcement Comparable Training

Corrections Comparable Training

<input type="checkbox"/> Law Enforcement Legal Issues	<input type="checkbox"/> Correctional Legal Issues
<input type="checkbox"/> Report Writing	<input type="checkbox"/> Report Writing
<input type="checkbox"/> Interpersonal Skills	<input type="checkbox"/> Interpersonal Skills
<input type="checkbox"/> Weapons	<input type="checkbox"/> Weapons
<input type="checkbox"/> Defensive Tactics	<input type="checkbox"/> Defensive Tactics
<input type="checkbox"/> First Responder to Emergencies	<input type="checkbox"/> First Responder to Emergencies
<input type="checkbox"/> Vehicle Operations	<input type="checkbox"/> Correctional Facility Operations
<input type="checkbox"/> Investigations	
<input type="checkbox"/> Law Enforcement Patrol	
<input type="checkbox"/> Traffic Direction/Control	

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4. An application is not complete and cannot be processed unless you enclose: check, money order, or credit card information.

Cost: Out-of-State Officers: \$175.00
 In-State Officers: \$50.00

5. Mail or bring all the above to:

Lake Technical Center, Institute of Public Safety
Lake County Criminal Justice Selection Center
1565 Lane Park Cutoff
Tavares, FL 32778

What Comes Next: When your evaluation is complete, the Florida Department of Law Enforcement (FDLE) will send you the CJSTC-76 form if you qualify. You will then have 1 year from the date you receive that form to demonstrate your proficiency in the high liability subjects required for your discipline (law enforcement or correction) and pass the State Officer Certification Examination (SOCE). We highly recommend that you also consider taking an examination preparation or review course in conjunction with proficiency demonstration. Link to Institute of Public Safety Comparative Compliance/Law Enforcement class.

Notice

As you are interested in seeking certification, we assume that you also intend to seek employment. Please be aware that the State of Florida has additional requirements you must meet to be employed as an officer:

- ❖ Be at least 19 years of age. Be a citizen of the United States. Be a high school graduate or its equivalent. Not have been convicted of any felony, or of a misdemeanor involving perjury or false statement. Any person who, after July 1, 1981, pleads guilty or nolo contendere to or is found guilty of a felony, or of a misdemeanor involving perjury or a false statement, shall not be eligible for employment or appointment as an officer, notwithstanding suspension of sentence or withholding of adjudication. Never have received a dishonorable discharge from any of the Armed Forces of the United States. Have been fingerprinted by the employing agency. Have passed a physical examination by a licensed physician. Have good moral character. Successfully complete a background investigation. Complete basic recruit training (or Equivalency Of Training). Pass the Florida State Officer Certification Examination (SOCE). Comply with continuing training or education requirements.

In addition to the above, many agencies have specific standards related to driving history, prior drug use, your conduct while an officer, etc. All these areas will be covered by a thorough background investigation that is NOT a part of this EOT Evaluation. If you have questions about such standards or your ability to meet them, please contact the agency(s) where you intend to seek employment.